



Aspen Resources



Go to OCDSB > Staff Portal > Login with OCDSB credentials

A screenshot of the MyOCDSB Staff Portal homepage. The left sidebar contains a logo for the Ottawa-Carleton District School Board and a list of menu items: Home, Directories & Contacts, Classroom & Student Support, Employee Resources, Equity & Inclusion, Forms & Documents, IT Support & Resources, and Help & Support. The main content area has a purple header with the text "Welcome to MyOCDSB" and "Access important quick links below." Below this is a photograph of three staff members in an office setting, one pointing at a wall with sticky notes. A callout box in the bottom left corner says "Nominate an educator for a 2026 Prime Minister's Award!" with a megaphone icon. The bottom section features a grid of icons for various services: Admin Apps (star), Apply to Education (green arrow), Aspen (leaf), Elementary Apps (star), Employee Inquiry (person icon), Gmail (G), IT Support (gear), OCDSB Policies & Procedures (document), Secondary Apps (star), Staff (megaphone), and Virtual (WE icon).



Click on **IT Support & Resources > Technology Resources > Aspen Support**

A screenshot of the MyOCDSB website. The left sidebar has a purple header and contains the following navigation items: Home, Directories & Contacts, Classroom & Student Support, Employee Resources, Equity & Inclusion, Forms & Documents, IT Support & Resources (highlighted with a red box), Technology Resources (highlighted with a red box), Aspen Support (highlighted with a red box), BYOD Best Practices, and Cyber Security. The main content area has a purple header with the text "Welcome to MyOCDSB" and "Access important quick links below." Below this is a callout box with a megaphone icon and the text "Nominate an educator for a 2026 Prime Minister's Award!". At the bottom are four circular icons with symbols: a star, a triangle, a leaf, and another star.

Aspen Support

Scroll to the bottom of the page to view quick links to Aspen Resource site, Training Roadmaps, FAQ or instructions on how to Log into Aspen.

- [Aspen Resource Site ↗](#)
- [Training Roadmap for Guidance Counsellors ↗](#)
- [Training Roadmap for Principals & Vice Principals ↗](#)
- [FAQ ↗](#)
- [Training Roadmap for Office & Casual Staff ↗](#)
- [Training Roadmap for Teaching & Early Childhood Educator Staff ↗](#)
- [Logging into Aspen - Text ↗](#)
- [ePLC ↗](#)

Aspen Resource Site

Our resource website has all the documentation that you need to successfully use Aspen:

- New staff should be directed to the [Aspen Resource site](#) which provides video and print resources
- Available in Staff Portal > IT Support & Resources > Technology Resources > Aspen Support > scroll to bottom of page and click Aspen Resource Site.
- [Training Roadmaps](#) for Teaching staff

The screenshot shows the homepage of the OCDSB Aspen Resource and Support Site. At the top, there is a navigation bar with links for Home, Aspen Workshop for Schools (which is highlighted with a red box), Training Roadmaps, Partner Resources, and FAQ. Below the navigation bar, the OCDSB logo (a stylized figure reading a book) and the text 'OTTAWA-CARLETON DISTRICT SCHOOL BOARD' are displayed. The main header features a large green tree icon and the text 'Aspen Student Information System Here we grow!'. Below the header, there is a search bar with dropdown menus for 'Role for Search', 'Select Document or Video', 'Select School Type', 'Select Category', and a 'Type Keyword(s) to Search Here' input field. To the right of the search bar, there are three colorful circular icons representing different themes: a stylized plant, a heart, and a group of people.



Go to Staff Portal > IT Support > CSC Portal > to [Place a call ticket](#)

The screenshot shows the "Welcome to MyOCDSB" page. At the top, there are "My Account" and "staffconnect" buttons. Below the welcome message, there's a photo of people working at desks with laptops. A purple banner below the photo says "Access important quick links below." A "View More +" button is at the bottom left. A red box highlights the "IT Support" icon, which is a purple circle with a white arrow pointing up and to the right. Other icons include Admin Apps, Apply to Education, Aspen, Board & Advisory Committee Meetings, Elementary Apps, Employee Inquiry, Gmail, OCDSB Policies & Procedures, Secondary Apps, Staff Newsflash, and Virtual Learning Environment.

The screenshot shows the "Get Help" page under "IT Support & Resources". The page has a purple header with "Home / IT Support & Resources / Get Help" and a "Bookmark This Page" button. The main content area has a white background with a purple border. It features a "Get Help" heading, "Client Services" (with a red box around "CSC Portal"), "IT Support Forms", and "Modern Learning". Each section has a purple arrow pointing to the right.

Questions

