

Occasional Teachers

For your information we have provided a calendar for the **2023/2024** school year. It outlines the pay periods, pay dates, and cut-off dates for occasional teachers. The school where an OT works is responsible for submitting the day worked into Apply to Education by the cut-off date. Any day(s) reported after the cut-off date will be paid in the pay period following the pay period in which the information is received.

It is recommended to keep track of your work days and to verify them with your paystubs. Pay stubs can be accessed electronically at www.ocdsb.ca under staff, employee inquiry.

Any missing hours that have not been paid must be addressed with the school. The Payroll Division will not be able to fix this without direction from the schools.

OCCASIONAL TEACHER PAY DATES 2023/2024 SCHOOL YEAR

PAY PERIOD START	PAY PERIOD END	DUE DATE	PAY DATE
13-Aug-23	26-Aug-23	25-Aug-23	08-Sep-23
27-Aug-23	09-Sep-23	08-Sep-23	22-Sep-23
10-Sep-23	23-Sep-23	22-Sep-23	06-Oct-23
24-Sep-23	07-Oct-23	06-Oct-23	20-Oct-23
08-Oct-23	21-Oct-23	20-Oct-23	03-Nov-23
22-Oct-23	04-Nov-23	03-Nov-23	17-Nov-23
05-Nov-23	18-Nov-23	17-Nov-23	01-Dec-23
19-Nov-23	02-Dec-23	01-Dec-23	15-Dec-23
03-Dec-23	16-Dec-23	15-Dec-23	29-Dec-23
17-Dec-23	30-Dec-23	22-Dec-23	12-Jan-24
31-Dec-23	13-Jan-24	12-Jan-24	26-Jan-24
14-Jan-24	27-Jan-24	26-Jan-24	09-Feb-24
28-Jan-24	10-Feb-24	09-Feb-24	23-Feb-24
11-Feb-24	24-Feb-24	23-Feb-24	08-Mar-24
25-Feb-24	09-Mar-24	08-Mar-24	22-Mar-24
10-Mar-24	23-Mar-24	22-Mar-24	05-Apr-24
24-Mar-24	06-Apr-24	05-Apr-24	19-Apr-24
07-Apr-24	20-Apr-24	19-Apr-24	03-May-24
21-Apr-24	04-May-24	03-May-24	17-May-24
05-May-24	18-May-24	17-May-24	31-May-24
19-May-24	01-Jun-24	31-May-24	14-Jun-24
02-Jun-24	15-Jun-24	14-Jun-24	28-Jun-24
16-Jun-24	29-Jun-24	28-Jun-24	12-Jul-24
30-Jun-24	13-Jul-24	12-Jul-24	26-Jul-24
14-Jul-24	27-Jul-24	26-Jul-24	09-Aug-24
28-Jul-24	10-Aug-24	09-Aug-24	23-Aug-24

Early due to Winter Break